

**The Woman's Board of Rush University Medical Center  
Annual Meeting Minutes  
November 5, 2018**

**I. Welcome**

**Debra Beck**

The meeting was called to order at 10:35 a.m. Debra welcomed everyone to the annual meeting. A total of 62 members attended.

**II. Invocation**

**Rev. Clayton Thomason**

**III. Introduction of Dr. Larry Goodman**

**Debra Beck**

Dr. Larry Goodman, Rush CEO, gave an update on what is currently happening at Rush. He also discussed strategic planning and what we can expect in the future.

Dr. Goodman thanked the Woman's Board for their continued support.

Debra thanked Dr. Goodman for his incredible leadership and for taking to time to be with the Woman's Board.

**IV. Approval of the Minutes**

**Debra Beck**

Debra asked for a motion to approve the September meeting minutes. The minutes were approved.

**V. Announcements**

**Debra Beck**

- Yearbooks will be available in December
- Woman's and Children's Committee meeting today - WB Conference Rm.
- Long Range Planning Committee meeting - November 9, Indian Hill Club
- Committee Chair and Vice Chair Meeting - November 14, 10:00 a.m.,
- Junior Board Holiday Tea - December 9, Sunset Ridge Country Club
- December Meeting and Holiday Boutique, December 3, 10:00 a.m.
- Woman's & Children's Committee Gift Card Drive at December Meeting
- Finance Committee Meeting - Tuesday, December 11th, 10:30am, library
- Tribute Tree Appeal has been mailed

**VI. Service Awards**

**Debra Beck**

Debra recognized the following women for their dedication and years of service to the Woman's Board.

**70 Years**

Nathalie Alberts

**65 Years**

Joan Blair

**45 Years**

Murrell Duster

Mouse Lang

Ann McDermott

**40 Years**

Heather Henry

Rachel Varley

Joan Weinberg

Holly Madigan

**35 years**

Meg Cleavenger

Peggy Crowe

Laure de Frise

Bonnie Deutsch

Marg Hines

Patsy Magner

Mary Martha Mooney

Barb Steinhauser

**30 Years**

Alyce Sigler

Bonnie Taylor

**25 Years**

Mary Ahern

Holly Wilson

Debra thanked these women for their commitment to the Board and to Rush.

VII. Outgoing Officers and Chairs

Debra Beck

Debra recognized the following members who have served as officers and committee chairs.

**Outgoing Officers:**

Executive Vice President, Fundraising

Executive Vice President, Membership

Vice President, Gift Shop

Vice President, Medical Center Activities

Recording Secretary

Cindy Nicolaides

Elizabeth Bigelow

Julie Newell

Stevie Boggess

Colby Gaines

Treasurer

Abby Funk

**Outgoing Chairman:**

Sponsor Development Chair  
Contributor Chair  
Historical Chair  
Historical Vice Chair  
Nominating Chair  
Volunteer Activities Chair  
Spring Luncheon Co Chair  
Spring Luncheon Co Chair  
Fall Benefit Chair

Buffy Maier  
Brooke Kuehnle  
Missy Romanoff  
Katie Frekko  
Karen Stensrud  
Jennifer Kasten  
Lindsey Axel  
Kate Mursau  
Samantha Schwalm

Debra thanked the outgoing officers for their service and dedication to the Board.

**VIII. Election of Officers**

**Karen Stensrud**

Karen announced the proposed slate of officers:

President  
Executive Vice President, Administration  
Executive Vice President, Finance  
Executive Vice President, Fundraising  
Executive Vice President, Membership  
Vice President, Community Activities  
Vice President, In-Service Activities  
Vice President, Gift Shop  
Vice President, Medical Center Activities  
Recording Secretary  
Corresponding Secretary  
Treasurer  
Finance Secretary

Cindy Nicolaides  
Mary Pearlman  
Gillian Stoettner  
Stevie Boggess  
Emily Reynolds  
Wendy Herb  
Laura Roth  
Melissa Hennessy  
Melissa Iserloth  
Erica Sander  
Marcia Hines  
Kate Peterson  
Mary Tritley

Karen asked for second to accept the slate of new officers for 2018-2019.

The motion was approved.

Karen congratulated the new officers.

Debra thanked Karen and her Nominating Committee for all of their hard work.

**IX. Committee-on-Committees**

**Mary Pearlman**

Mary announced on behalf of Committee-on-Committees this year's new committee Chairs and Vice Chairs:

Child Psychiatry/Rush Day School  
Melinda Hurley - Chair

Elinor Jannotta - Vice Chair

Community Outreach

Katie Palmer - Chair

Melissa Skoog - Vice Chair

Contributors

Paget Bahr - Co-Chair

Abby Funk - Co-Chair

Historical

Mary McCarthy - Chair

Ellen Horween - Vice Chair

Sponsor Development

Amie Alfe - Chair

Stephanie Madigan - Vice Chair

Veteran's Committee

Debra Beck

Mindy Kelly

Cindy Mancillas

Karen Reid

Volunteer Activities

Laura Thompson - Chair

Kristin Davis - Vice Chair

Mary thanked everyone for stepping into leadership roles.

Debra thanked Mary, the members of Committee-on-Committees and all of those who accepted new positions.

**X. Membership**

**Elizabeth Bigelow**

Elizabeth thanked the Board for the opportunity to serve as EVP of Membership.

Over the last two years, 16 new and dynamic members were added to the Woman's Board.

Please reach out to the new EVP of Membership, Emily Reynolds, with new member ideas and suggestions.

Debra thanked Elizabeth and her committee for all of their work.

**XI. Fall Benefit**

**Debra Beck**

Debra reported on behalf Samantha Schwalm, who was unable to attend.

An Evening of Whimsy was beautiful, fun and vibrant.

The number are still being finalized, but all signs indicate the event's financial objectives will be met.

Debra thanked everyone who got involved, attended or supported the Fall Benefit.

Sam will have more information to share at the next meeting.

**XII. Spring Luncheon**

**Gwen Solberg & Anne Loucks**

The 2019 Spring Luncheon will be on Tuesday, May 7th from 11:00 a.m. - 2:00 p.m. at the Chicago Hilton.

The speaker will be announced at the December meeting. After the December meeting, please make your reservations through the WB office or online at the WB website.

Debra thanked Anne and Gwen for their work.

**XIII. Winnetka Auxiliary/Junior Board**

**Dana Fallon & Heather Piggott**

Dana reported the weather was fantastic for this year's Cook's Tour and contributed its success.

The proceeds for this year's Cook's Tour will be in excess of \$65,000.

The Auxiliary Board is working on updating their policies and bylaws.

A few Auxiliary Board members will be attending our December meeting and Holiday Boutique. They are looking forward to the joining us.

The Junior Board's Annual Car Wash called "Shine Bright for Rush" was extraordinarily successful. The event raised over \$9,000.

The Junior Board is preparing for their largest fundraiser, the Annual Holiday Tea which will be held on Sunday, December 9<sup>th</sup> at Sunset Ridge Country Club.

Debra thanked Dana, Heather and their Boards for all of the support they give to the Woman's Board and Rush.

**XIV. Finance Report**

**Gillian Stoettner**

The Finance committee met 4 times throughout the year in December, February, March and April.

Work for the Finance Committee included reviewing and approving the 2017 Audit; reviewing investment accounts; reviewing and approving budgets for the WB Office, Gift Shop, Fall Benefit and Spring Luncheon; reviewing salaries and approving bonuses for the office staff, setting up the new Northern Trust Lock Box and appropriating available funds to hospital programs and other Chicago west side initiatives within the Rush Community.

### **Audit Review**

In December, Sarah Hughes and Kathleen Candela from Deloitte presented the audit for the fiscal year ending June 30, 2017. The Woman's Board is in good financial standing and is in accordance with all generally accepted accounting principles.

### **Summary of Investment Accounts**

#### **JP Morgan**

On June 30, 2018, our portfolio Value was \$1,622,908.57. \$743,340.70 in equities, \$166,291.42 in alternative assets and \$712,051.57 in cash and fixed income. We had accruals of \$1,224.88.

#### **Northern Trust**

The Woman's Board also maintains a combined Checking/Money Market investment account with Northern Trust. We earn minimal interest on our funds. As of June 30, 2018, our account total was \$1,123,381.01.

The combined total equals \$2,746,289.58.

### **Budgets**

#### **Office**

Administrative Budget expenses of \$297,859 were approved for FY2019. This amount is approximately \$7,872 higher than last year's budget due to accounting expenses and salary increases.

#### **Gift Shop**

The Gift Shop Budget for FY2019 was approved with expected Operating income of \$159,078 added to Other Income of \$229,704 for a total expected net income of \$388,782.

#### **Fall Benefit**

The Fall Benefit Budget for FY 2019 was approved with an expected income of \$655,000 and expenses of \$283,220 for a net of \$371,780.

#### **Spring Luncheon**

The Spring Luncheon budget for FY2019 was approved with expected income of \$192,000 and expenses of \$189,025 for a net of \$2,975. This event budget is the hardest to create, as it correlates strongly to whom the speaker will be, and the venue booked. Also, when this budget is made, that current fiscal year's Spring Luncheon has not taken place, so no

additional information/knowledge can be applied. In recent years the Spring Luncheon has thrived based on event chair(s), an exciting speaker, and solid attendance.

## **Events**

### **Fall Benefit**

Under the leadership of Pam Fitzgerald, Income and expense for the November 3, 2017 Fall Benefit (FY 2018) were \$669,788.11 and \$242,895.40 respectively netting \$426,892.71. Fall of 2018 will be our second year in the new format. We continue to define what this benefit should look like after 90 years of a successful Fashion Show.

### **Spring Luncheon**

Under the leadership of Lindsey Axel and Kate Mursau, the income and expense for the May 3, 2018 event were \$254,593 and \$158,855 respectively netting \$95,738. Madeline Albright captured the audience with stories of her various jobs, history around those jobs, and her clothing pin collection.

## **Appropriations**

The annual appropriations meeting was held at the Woman's Athletic Club on April 24th, 2018. Requests for funding hit an all-time high at \$702,274.00. The Finance Committee approved the following appropriations from the Woman's Board funds of \$527,758.00 to the following departments, projects and programs:

Under Vice-President of Community Activities, Wendy Herb, we approved:

1. Child Psych/Rush Day School - \$9,870 to MotionMagix interactive light board
2. Community Outreach/RCSIP - \$45,000
  - \$10,000 - Access Clinic
  - 23,400 - Haymarket including sleeping bag coats and formula
  - \$12,000 - Health Fair and MLK Day
3. College of Nursing - \$26,375
  - \$20,000 - Annual Supplies, medications & fees
  - \$375.00 - Ventra Cards
  - \$3,000 - a digital scale
  - \$3,000 - compassion fatigue session for staff
4. IMD Guest House - \$29,304
  - \$28,324.14 - medical lift chairs
  - \$979.86 – cookware
5. Care Management - \$63,000 to financial aid for: pharmacy, transportation, food and parking

Under Vice-President of In-Service Activities, Laura Roth, we approved:

1. Cancer Center – \$8,400 to Staff Engagement
2. Breast Imaging - \$11,750
  - \$8,000 - Breast Cancer Risk Assessment for iPads (pending software purchase)
  - \$3,750 - Breast Imaging Amenities – water & magazines
3. Volunteer Services - \$7,000
  - \$2,000 - Diversional Craft Activity Program
  - \$2,000 - Volunteer recognition gift
  - \$1,000 - Woman’s Board Scholarship
  - \$2,000 - Comfort Care bags
4. Religion, Health & Human Values - \$15,625
  - \$8,625 - Quarterly memorial services
  - \$7,000 - Literature & flowers

Under Vice-President Medical Center Activities, Stevie Boggess, we approved:

1. Clinical Nursing - \$11,600 to nurse engagement, de-escalation training
2. Mental Well-Being - \$60,000
  - \$25,000 - Grand Rounds
  - \$25,000 - Public Education
  - \$10,000 - Opioid conference
3. Women’s & Children’s Hospital - \$14,000
  - \$5,000 - Reach out and Read
  - \$5,000 - Books Build Better Brains
  - \$4,000 - Premie Picnic

Other Requests

\$25,000 to Rush Alzheimer’s Disease Center for a toolkit for facilitators, in both English and Spanish.

\$15,000 for Hospital Operations/Costs

The Rush Woman’s Board appropriated a total of \$342,324.00.

In addition to the grants listed above, the Junior Board appropriated a total of \$40,000 to the following programs:

- \$3,000 to Health Fair & MLK Day – under Community Outreach
- \$5,000 to Pipeline Programs – under Community Outreach
- \$1,125 to Ventra Cards – under College of Nursing
- \$2,500 towards a Dynamap Vital Station – under College of Nursing
- \$2,875 towards (4) memorial services for Religion, Health & Human Values
- \$25,000 to Kids-SHIP, Women’s & Children’s Hospital



\$500.00 to Pediatric Endocrinology

In total, \$382,324.00 was allocated to the afore mentioned departments, projects and programs.

\$100,000 of the remaining \$185,434.00 was designated to the Woman's Board Principal Project Fund. \$85,434.00 was carried over to the next fiscal year.

Hospital Departments that requested funds, but were denied, either did not meet the Woman's Board criteria for funding or were thought to be better served by either the hospital or some other source of funding, and/or were requests where questions of the program's viability and/or consistency and cohesiveness were raised.

The Board ended the year in strong financial standing.

Gillian thanked her committee for their work over the past year, including their dedication to making sure our Woman's Board remains fiscally sound: Mary Tritley Finance Secretary, Lindsey Axel, Paget Bahr, Debra Beck, Elizabeth Bigelow, Stevie Boggess, Pam Fitzgerald, Abby Funk my Treasurer, Wendy Herb, Melissa Iserloth, Brook Kuehnle, Buffy Maier, Kate Mursau, Suzanne Nelson, Julie Newell, Cindy Nicolaides, Mary Pearlman, Kate Peterson, Karen Reid, Laura Roth, Samantha Schwalm, Suzy Thompson.

Gillian also thanked Debra Beck, Catherine Kenyon, Jennifer Veloso and Patty Ruiz for their support, help and guidance in their respective roles.

Debra thanked Gillian for her effort and commitment to the Board.

**XV. Presidents Report**

**Debra Beck**

A copy of Debra's full report can be found in the Woman's Board office.

Catherine King thanked Debra for her service and presented her with a gift.

**XVI. Introduction of the incoming President**

**Debra Beck**

Debra announced Cindy Nicolaides as the new Woman's Board President.

**XVII. Announcement of 2019 Fall Benefit Chairs**

**Cindy Nicolaides**

Cindy announced the 2019 Fall Benefit Co-Chairs:

Colby Gaines

Susie Healey

Buffy Maier

**XVII. Adjournment**

**Cindy Nicolaides**

There being no further business, the meeting was adjourned at 12:13 p.m.

Respectfully Submitted,

Colby Gaines  
Recording Secretary